

Student Registration Instructions For the Coaching Systems Campus

Thank you for placing your order with Coaching Systems. We hope you enjoy your training experience.

TO ACCESS YOUR TRAINING:

- 1. Open your internet browser and log onto http://coachingsystems.pathwayvle.com
- 2. From the campus homepage, on the right-hand side of the screen under "Have An Authorization Key" you will see two buttons:
 - If this is the first time you've registered for a course on this site, click the "Continue" button under "First Time Registration and Enrollment". Continue to Step 3.
 - If you have already taken a course on this site previously, and are returning to the site click the "Continue" button under "Already Registered Enroll In Additional Courses". You will be prompted to enter your Campus ID and Password.
- 3. On the screen that appears next, enter the Authorization Key exactly as it appears below:



4. Once you have successfully entered your Authorization Key, follow the prompts to complete your Student Profile. When done, click Submit to complete your registration and begin your course.

If you have any questions, please call (877) 343-7863 to speak with our client support team, or contact us via email at <u>helpdesk@learnitsolutions.com</u>